

Section 1

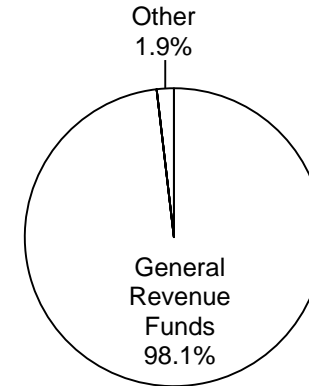
**State Law Library
Summary of Recommendations - House**

Page IV-31
Dale Propp, Director

George Dziuk, LBB Analyst

Method of Financing	2014-15 Base	2016-17 Recommended	Biennial Change	% Change
General Revenue Funds	\$2,026,200	\$2,037,840	\$11,640	0.6%
GR Dedicated Funds	\$0	\$0	\$0	0.0%
<i>Total GR-Related Funds</i>	<i>\$2,026,200</i>	<i>\$2,037,840</i>	<i>\$11,640</i>	<i>0.6%</i>
Federal Funds	\$0	\$0	\$0	0.0%
Other	\$38,500	\$38,500	\$0	0.0%
All Funds	\$2,064,700	\$2,076,340	\$11,640	0.6%

RECOMMENDED FUNDING
BY METHOD OF FINANCING



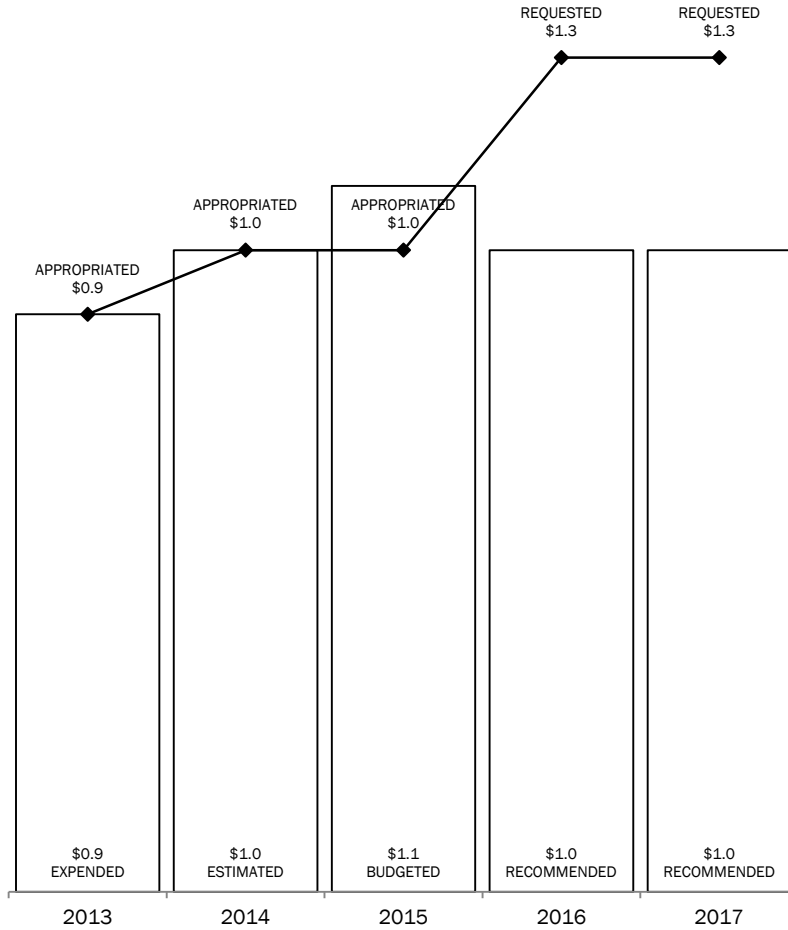
	FY 2015 Budgeted	FY 2017 Recommended	Biennial Change	% Change
FTEs	12.0	12.0	0.0	0.0%

The bill pattern for this agency (2016-17 Recommended) represents an estimated 100% of the agency's estimated total available funds for the 2016-17 biennium.

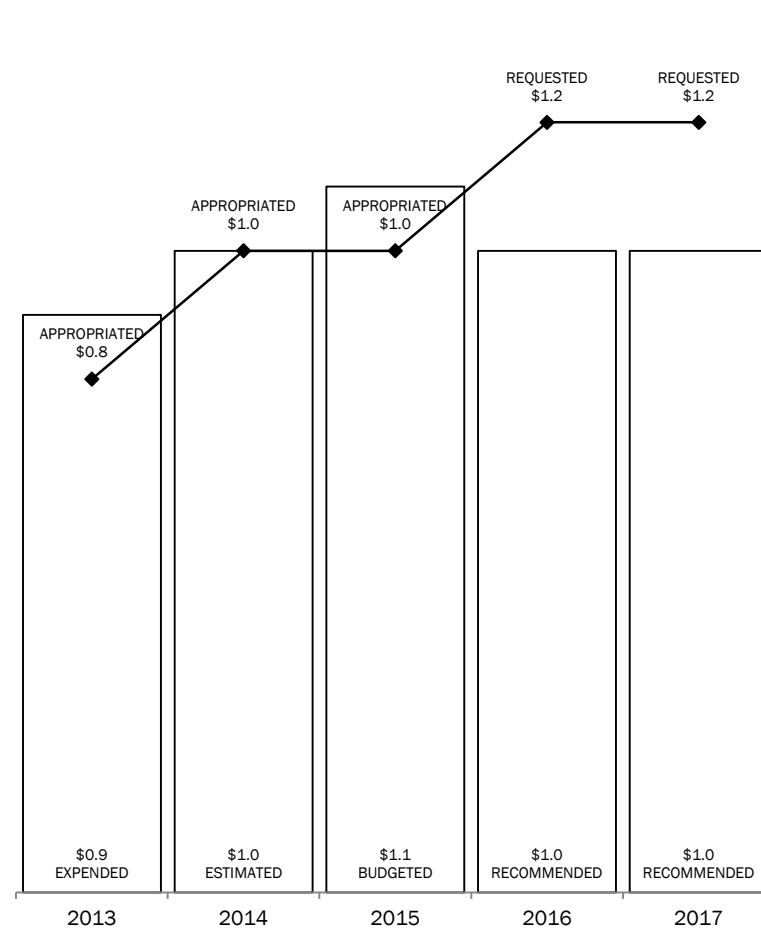
Section 1
State Law Library
 2016-2017 BIENNIUM
 IN MILLIONS

TOTAL= \$2.1 MILLION

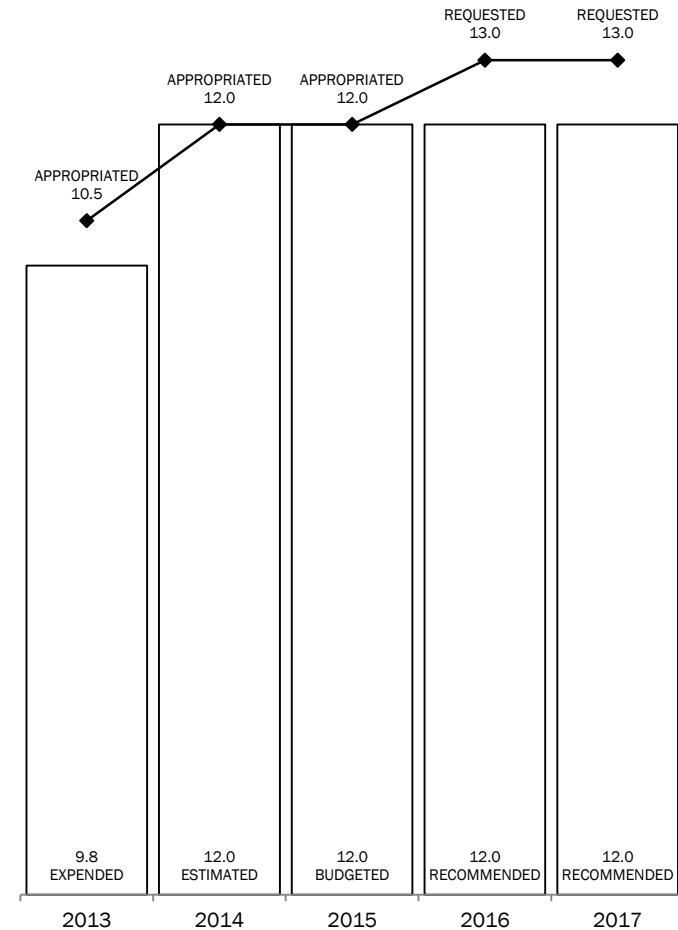
ALL FUNDS



GENERAL REVENUE FUNDS



FULL-TIME-EQUIVALENT POSITIONS



Note: Expended and budgeted amounts exceed appropriated amounts in fiscal year 2013 and fiscal year 2015 because of unexpended balance authority within the biennium and salary increases.

Section 2

**State Law Library
Summary of Recommendations - House, By Method of Finance -- ALL FUNDS**

Strategy/Goal	2014-15 Base	2016-17 Recommended	Biennial Change	% Change	Comments
ADMINISTRATION AND OPERATIONS A.1.1	\$2,064,700	\$2,076,340	\$11,640	0.6%	Recommendations reflect an increase of \$11,640 in General Revenue due to biennialization of general state employee salary increases provided in the 2014-15 biennium.
Total, Goal A, ADMINISTRATION AND OPERATIONS	\$2,064,700	\$2,076,340	\$11,640	0.6%	
Grand Total, All Strategies	\$2,064,700	\$2,076,340	\$11,640	0.6%	

Section 3

State Law Library Selected Fiscal and Policy Issues - House

1. **Strategic Fiscal Review:** The agency is included in the Strategic Fiscal Review (SFR). Please refer to the SFR packet for specific information and findings.

Significant observations and considerations include:

- **2016–17 Recommended Funding Levels:** Recommendations provide funding at 2014-15 levels including an increase of \$11,640 due to biennialization of general state employee salary increases provided in the 2014-15 biennium for two programs: Indirect Administration and Administration and Operations.
- **Agency Activities:** Agency operations consist of five activities
 - Collection Management: This activity involves the acquisition, organization, and maintenance of all print and digital resources used by the library to conduct research and answer questions.
 - Judicial Collection: This activity includes the purchase, distribution, and maintenance of all books ordered for the judges and staff of the Supreme Court of Texas, and Court of Criminal Appeals.
 - Reference Services: This activity includes assistance provided by agency staff to anyone requiring access to legal information and is the largest expenditure for the agency.
 - Inmate Copy Services: This activity includes fulfilling copy service requests for case files and providing legal reference material for incarcerated offenders within the Texas Department of Criminal Justice.
 - Remote Access Service: This activity includes online legal reference material provided to Library users and professional staff to manage digital subscriptions.
- **Statutory Compliance:** Agency activities for the Administration and Operations program meet statutory obligations and provide additional services within statutory requirements that retain strong centrality to the agency's mission.
- **Statutory Recommendation:** Recommendations include modifying Government Code, Chapter 91, Section 91.002 to require the State Law Library to establish a fee schedule for duplication services to incarcerated offenders of the Texas Department of Criminal Justice at the same amount per page as charged to the general public. This statutory change relates to copy service requests for case files by incarcerated offenders provided by agency staff and would eliminate the need for an associated rider in the State Law Library's bill pattern.

Section 3

2. **Remote Access Services:** Recommendations do not include additional General Revenue funding requested by the agency in the amounts of \$250,000 to update legal reference material and provide remote access to library ebooks and databases for online users and \$106,000 with additional authority for 1.0 FTE for one new librarian position to assist with answering remote legal reference questions and to help train public and county law librarians in using digital resources.

The State Law Library voluntarily launched remote access services in August 2013 under its own initiative to provide electronic legal reference materials online to remote library users and for other public law libraries that lack legal reference material. This service is provided through subscriptions to online databases and ebooks with statewide licenses that cover a range of topics including general legal information, case law, and standardized legal forms. The Library offered 18,759 eTitles to 1,245 registered users in its first year of operation, fiscal year 2014. Those users downloaded approximately 5,000 topical reference guides that were developed by the library on selected areas of the law. The agency anticipates 1,500 remote access users will register for Remote Access Services for each year of the 2016-17 biennium.

The agency has indicated that funding used in the 2014-15 base for remote access services would not be sufficient to continue the same service levels in the 2016-17 biennium unless an associated exceptional item is approved because the agency would be unable to maintain a statewide license for the Lexis ebook program. Without this license, the number of eTitles offered remotely would decrease from an anticipated 18,819 in fiscal year 2015 to 18,759 each year of the 2016-17 biennium, or 60 titles (or fiscal year 2014 levels). The agency's 2016-17 base request reallocates these funds for regular books and reference databases (See also, Items Not Included in Recommendations - House #2 and #3).

Section 3

**State Law Library
FTE Highlights - House**

Full-Time-Equivalent Positions	Expended 2013	Estimated 2014	Budgeted 2015	Recommended 2016	Recommended 2017
Cap	10.5	12.0*	12.0	12.0	12.0
Actual/Budgeted	9.8	12.0	12.0	N/A	N/A

Note: The 83rd Legislature approved a State Law Library exceptional item for the 2014-15 biennium for an additional \$126,148 in General Revenue with authority for 1.5 FTEs for a librarian and librarian assistant to restore FTEs reduced for the 2012-13 biennium.

Section 3

**State Law Library
Performance Measure Highlights - House**

	Expended 2013	Estimated 2014	Budgeted 2015	Recommended 2016	Recommended 2017
• <i>Percentage of Positive Evaluations</i>	85.6	81.9	87.0	90.0	90.0

Section 4

**State Law Library
Performance Review and Policy Report Highlights - House**

Reports & Recommendations	Savings/ (Cost)	Gain/ (Loss)	Fund Type	Included in Introduced Bill	Action Required During Session
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NO RELATED RECOMMENDATIONS

Section 5

**State Law Library
Rider Highlights - House**

NONE

Section 6

**State Law Library
Items not Included in Recommendations - House**

	2016-17 Biennial Total	
	GR & GR- Dedicated	All Funds
Agency Exceptional Items - In Agency Priority Order		
1. General Revenue funding to increase librarian salaries (7.0 FTEs) to the national average salary of librarians working in public law libraries.	\$ 100,000	\$ 100,000
2. General Revenue funding to update current print resources and purchase new materials (\$50,000 each fiscal year), and to continue providing remote statewide access to databases and ebooks (\$75,000 each fiscal year) (See also, Selected Fiscal and Policy Issues - House #2).	\$ 250,000	\$ 250,000
3. General Revenue funding and authority for one additional librarian position (1.0 FTE) to meet increased workload demands and to help train public and county law librarians in using digital resources (See also, Selected Fiscal and Policy Issues - House #2).	\$ 106,000	\$ 106,000
Total, Items Not Included in the Recommendations	\$ 456,000	\$ 456,000

Section 7

**State Law Library
Summary of 10 Percent Biennial Base Reduction Options - House**

Priority	Item	Description/Impact	Biennial Reduction Amounts				Reduction as % of Program GR/GR-D Total	Included in Intro Bill?
			GR and GR-Dedicated	All Funds	FTEs	Potential Revenue Loss		
1	Legal Reference Material Reduction	Reduction in purchase of legal research materials. The reduction's impact would reduce access to legal research databases and slow down legal research for the library's users.	\$100,218	\$100,218		\$0	5%	No
2	Elimination of 1.0 Staff Librarian FTE	Reduction would eliminate one staff librarian FTE. The reduction's impact would increase the response time for patron requests for information and support provided to library users.	\$100,218	\$100,218	1.0	\$0	5%	No
TOTAL, 10% Reduction Options			\$200,436	\$200,436	1.0	\$0		