

**Funeral Service Commission
Summary of Recommendations - House**

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Janice McCoy, Executive Director

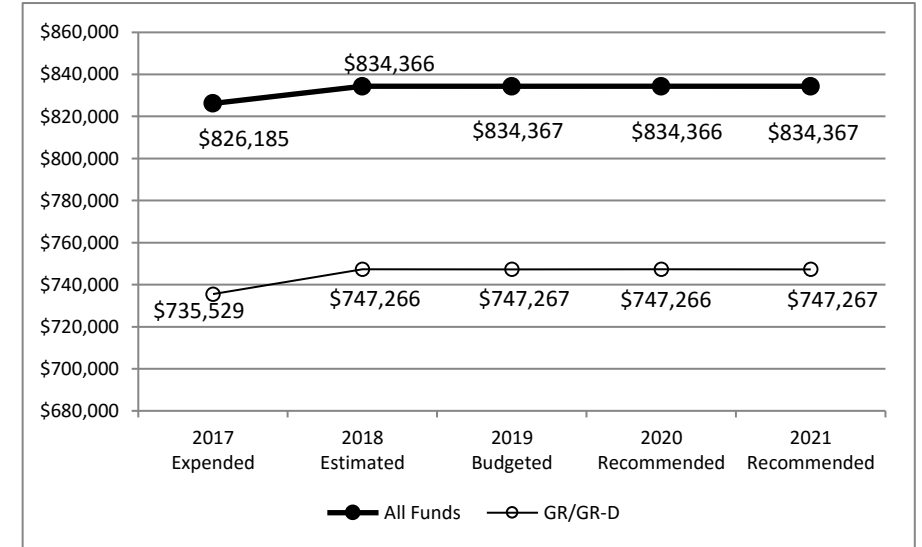
Ellen Stein, LBB Analyst

| Method of Financing | 2018-19 Base | 2020-21 Recommended | Biennial Change (\$) | Biennial Change (%) |
|-------------------------------|-------------------------|--------------------------------|---------------------------------|--------------------------------|
| General Revenue Funds | \$1,494,533 | \$1,494,533 | \$0 | 0.0% |
| GR Dedicated Funds | \$0 | \$0 | \$0 | 0.0% |
| <i>Total GR-Related Funds</i> | <i>\$1,494,533</i> | <i>\$1,494,533</i> | <i>\$0</i> | <i>0.0%</i> |
| Federal Funds | \$0 | \$0 | \$0 | 0.0% |
| Other | \$174,200 | \$174,200 | \$0 | 0.0% |
| All Funds | \$1,668,733 | \$1,668,733 | \$0 | 0.0% |

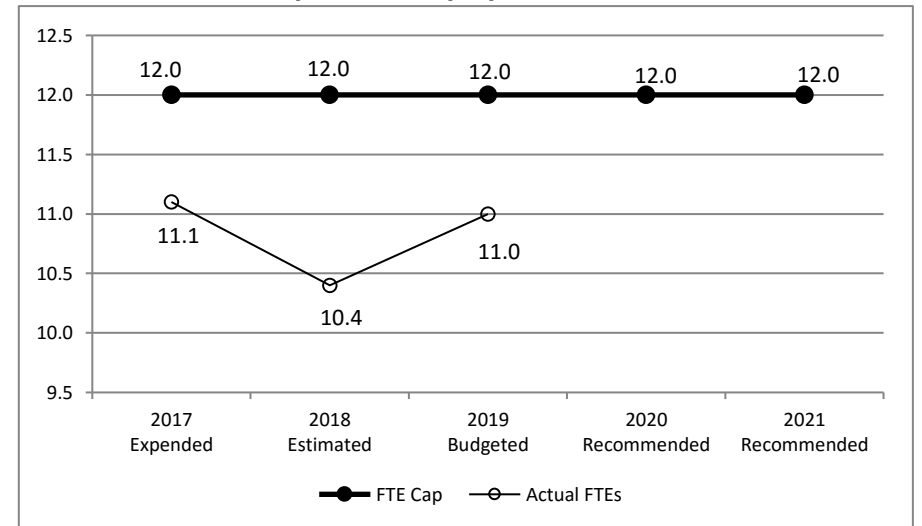
| | FY 2019 Budgeted | FY 2021 Recommended | Biennial Change | Percent Change |
|------|-----------------------------|--------------------------------|----------------------------|---------------------------|
| FTEs | 11.0 | 12.0 | 1.0 | 9.1% |

The bill pattern for this agency (2020-21 Recommended) represents an estimated 100% of the agency's estimated total available funds for the 2020-21 biennium.

Historical Funding Levels



Historical Full-Time-Equivalent Employees (FTEs)



**Funeral Service Commission
Selected Fiscal and Policy Issues - House**

1. **Sunset Review.** The agency is currently under Sunset review, and the Sunset Commission recommended to continue the agency for 12 years. The agency is statutorily required to produce an informational consumer brochure. The Sunset Commission recommended a management action for the agency to provide the consumer brochure online at no cost to licensees instead of selling printed copies. When implemented, the agency notes that it would see a decrease in appropriated receipts. Some of these appropriated receipts fund a partial FTE, and the agency has a corresponding exceptional item request (see Rider Highlight #2 and Items Not Included in Recommendations #2).
2. **Shared Chief Financial Officer Position.** The Funeral Service Commission is discontinuing a Memorandum of Understanding (MOU) and Interagency Contract (IAC) with the Board of Examiners of Psychologists (BEP) for a Chief Financial Officer (CFO) position employed with BEP and transitioning an accounting position to a CFO position instead of contracting out for the service. There is a corresponding exceptional item request to increase the salary for this position to promote the individual to CFO (see Items Not Included in Recommendations #1).
3. **Department of Information Resources Internet Bandwidth Cost Increase.** The Department of Information Resources (DIR) has changed the method of charging agencies for internet bandwidth usage beginning in fiscal year 2019, and some agencies may see an increase in their monthly internet costs. DIR notified the Funeral Service Commission that the agency will see an increase in the monthly internet cost, and details about this increase are forthcoming. Board recommendations do not include additional funding for this purpose.

**Funeral Service Commission
Rider Highlights - House**

New Riders

2. **Sunset Contingency.** Recommendations add a contingency provision for the agency's Sunset review. (See Selected Fiscal and Policy Issue #1).

**Funeral Service Commission
Items Not Included in Recommendations - House**

| | | 2020-21 Biennial Total | | | Information Technology Involved? | Contracting Involved? | Estimated Continued Cost 2022-23 |
|--|--|------------------------|-----------------|------------|--|--------------------------|--|
| | | GR & GR-D | All Funds | FTEs | | | |
| Agency Exceptional Items (in agency priority order) | | | | | | | |
| 1) | Targeted accountant salary increase of \$14,000 per fiscal year | \$28,000 | \$28,000 | 0.0 | No | No | \$28,000 |
| 2) | Funding to maintain licensing technician salary (see Selected Fiscal and Policy Issues #1) | \$20,000 | \$20,000 | 0.0 | No | No | \$20,000 |
| TOTAL Items Not Included in Recommendations | | \$48,000 | \$48,000 | 0.0 | | | \$48,000 |

**Funeral Service Commission
Appendices - House**

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* Appendix is not included - no significant information to report

Funeral Service Commission
Funding Changes and Recommendations - House, by Strategy -- ALL FUNDS

| Strategy/Goal | 2018-19 Base | 2020-21 Recommended | Biennial Change | % Change | Comments |
|---|--------------------|------------------------|--------------------|---------------|--|
| LICENSING REQUIREMENTS A.1.1 | \$644,940 | \$649,294 | \$4,354 | 0.7% | The agency is leaving a position vacant in strategy B.2.1 and shifting funding from other strategies to strategy A.1.1 to fund merit salary increases. |
| TEXAS.GOV A.1.2 | \$93,000 | \$93,000 | \$0 | 0.0% | |
| Total, Goal A, COMPETENT LICENSEES | \$737,940 | \$742,294 | \$4,354 | 0.6% | |
| INSPECTIONS B.1.1 | \$364,616 | \$363,524 | (\$1,092) | (0.3%) | See comments for A.1.1 |
| RULE COMPLIANCE B.2.1 | \$566,177 | \$562,915 | (\$3,262) | (0.6%) | See comments for A.1.1 |
| Total, Goal B, ENFORCE STANDARDS | \$930,793 | \$926,439 | (\$4,354) | (0.5%) | |
| Grand Total, All Strategies | \$1,668,733 | \$1,668,733 | \$0 | 0.0% | |

**Funeral Service Commission
Performance Measure Highlights - House**

| | Expended 2017 | Estimated 2018 | Budgeted 2019 | Recommended 2020 | Recommended 2021 |
|--|--------------------------|---------------------------|--------------------------|-----------------------------|-----------------------------|
| <ul style="list-style-type: none"> <i>A.1.1 Output Measure #4: Number of Facility Licenses Renewed</i> | 1,513 | 1,343 | 1,450 | 750 | 750 |
| <p><i>Measure Explanation: The agency transitioned renewing facility licenses from an annual basis to a biennial basis in 2020-21 and will renew half of facility licenses in 2020 and half in 2021.</i></p> | | | | | |

Funeral Service Commission
Summary of Ten Percent Biennial Base Reduction Options Recommendations - House

| Priority | Item | Description/Impact | Biennial Reduction Amounts | | | Potential Revenue Loss | Reduction as % of Program GR/GR-D Total | Program GR/GR-D Total | Included in Introduced Bill? |
|-------------------------------------|--|---|----------------------------|------------------|------------|------------------------|---|-----------------------|------------------------------|
| | | | GR & GR-D | All Funds | FTEs | | | | |
| 1) | 2.5% Reduction Option: A.1.1 Issue and Renew Licenses, Monitor Continuing Education | The agency would cut the inspection travel budget by 1/4, the employee assistance program, reduce consumables, reduce hardware and software, reduce other operating expenses, reduce one-time bonuses and merits, eliminate booth rental, eliminate auto insurance, and reduce general printing. | \$37,363 | \$37,363 | 0.0 | \$0 | 6% | \$649,294 | No |
| 2) | 2.5% Reduction Option: A.1.1 Issue and Renew Licenses, Monitor Continuing Education | The agency would cut the inspection travel budget by 1/4, reduce an inspector position to 3/4 time and reduce associated indirect costs, reduce consumables, reduce one-time bonuses and merits, and eliminate the Commissioner's Per Diem budget. | \$37,363 | \$37,363 | 0.2 | \$0 | 6% | \$649,294 | No |
| 3) | 2.5% Reduction Option: Strategy A.1.1 Issue and Renew Licenses, Monitor Continuing Education | The agency would reduce the inspector position to 1/2 time and reduce associated indirect costs, reduce one-time bonuses and merits, eliminate hardware and software, eliminate other operating expenses, reduce consumables, reduce the Commissioner's travel budget, eliminate registration fees, eliminate contact, and reduce general printing. | \$37,363 | \$37,363 | 0.5 | \$0 | 6% | \$649,294 | No |
| 4) | 2.5% Reduction Option: Strategy A.1.1 Issue and Renew Licenses, Monitor Continuing Education | The agency would eliminate an inspector position and associated indirect costs, reduce the Commissioner's travel budget, reduce consumables, reduce inspector cell phone, and reduce membership fees. | \$37,364 | \$37,364 | 1.0 | \$0 | 6% | \$649,294 | No |
| TOTAL, 10% Reduction Options | | | \$149,453 | \$149,453 | 1.7 | \$0 | | | |