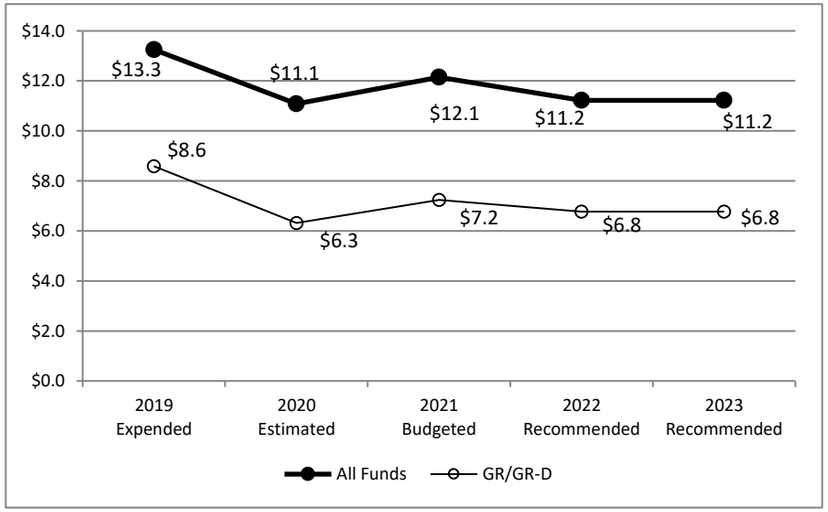
State Office of Administrative Hearings
Summary of Budget Recommendations - House

Page VIII-1
Kristofer S. Monson, Chief Administrative Law Judge
Matthew Puckett, LBB Analyst

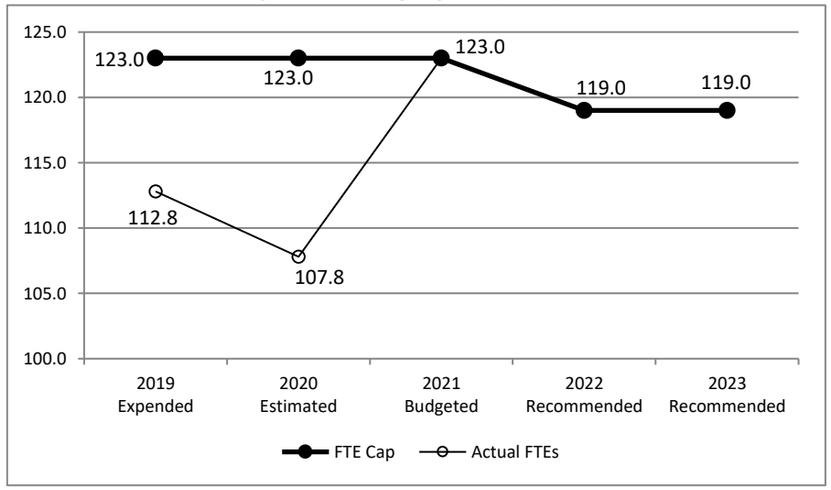
Method of Financing	2020-21 Base	2022-23 Recommended	Biennial Change ($)	Biennial Change (%)
General Revenue Funds	$13,552,823	$13,552,823	$0	0.0%
GR Dedicated Funds	$0	$0	$0	0.0%
Total GR-Related Funds	*$13,552,823*	*$13,552,823*	*$0*	*0.0%*
Federal Funds	$0	$0	$0	0.0%
Other	$9,679,200	$8,899,200	($780,000)	(8.1%)
All Funds	**$23,232,023**	**$22,452,023**	**($780,000)**	**(3.4%)**

	FY 2021 Budgeted	FY 2023 Recommended	Biennial Change	Percent Change
FTEs	123.0	119.0	(4.0)	(3.3%)

Historical Funding Levels (Millions)



Historical Full-Time-Equivalent Employees (FTEs)



The bill pattern for this agency (2022-23 Recommended) represents an estimated 100.0% of the agency's estimated total available funds for the 2022-23 biennium.

State Office of Administrative Hearings
Summary of Funding Changes and Recommendations - House

	Funding Changes and Recommendations for the 2022-23 Biennium compared to the 2020-21 Base Spending Level	General Revenue	GR-Dedicated	Federal Funds	Other Funds	All Funds	Strategy in Appendix A
SIGNIFICANT Funding Changes and Recommendations (each issue is explained in Section 3 and additional details are provided in Appendix A):							
A)	Decrease to estimated Appropriated Receipts and Interagency Contracts	$0	$0	$0	($780,000)	($780,000)	A.1.1 A.2.1 B.1.1
TOTAL SIGNIFICANT & OTHER Funding Changes and Recommendations		**$0**	**$0**	**$0**	**($780,000)**	**($780,000)**	As Listed
	SIGNIFICANT & OTHER Funding Increases	$0	$0	$0	$0	$0	As Listed
	SIGNIFICANT & OTHER Funding Decreases	$0	$0	$0	$0	$0	As Listed

NOTE: Totals may not sum due to rounding.

State Office of Administrative Hearings
Selected Fiscal and Policy Issues - House

1. **Decrease to Appropriated Receipts and Interagency Contracts.** Funding changes include a decrease of $780,000 in Other Funds, a result of agency-estimated adjustments to Appropriated Receipts and Interagency Contracts. SOAH uses the Appropriated Receipts fund to coordinate the purchase of hearing transcripts, and Interagency Contracts to provide for lump-sum contracts based on projected workload.

2. **Administrative Case Tracking System (ACTS) Ongoing Maintenance.** SOAH will implement a new ACTS document management system in 2021 utilizing funds provided by the 84th Legislature. The ACTS contract requires $200,000 in annual fees to be paid directly to the ACTS vendor - $125,000 for annual maintenance costs and $75,000 for annual cloud storage. Recommendations do not include $125,000 in General Revenue funds per year requested by the agency to fulfill the annual maintenance portion of the contract.

State Office of Administrative Hearings
Rider Highlights - House

Modification of Existing Riders

2. **Capital Budget.** Recommendations include a decrease of capital budget authority totaling $85,260 in General Revenue. This includes a decrease of $150,000 for IT acquisition authority, and an increase of $64,740 for Data Center Services.

5. **Hearings Activity Report.** Recommendations include the removal of the requirement to track the number of administrative fine cases disposed as this reporting element is no longer consistent with agency performance measures and is unable to be captured in the Administrative Case Tracking System.

7. **Billing Rate for Workload.** Recommendations include reordering specified list of agencies that do not have appropriations for paying SOAH costs for administrative hearings and are not subject to the default billing rate.

State Office of Administrative Hearings
Items Not Included in Recommendations - House

		2022-23 Biennial Total					
		GR & GR-D	All Funds	FTEs	Information Technology Involved?	Contracting Involved?	Estimated Continued Cost 2024-25
Agency Exceptional Items Not Included (in agency priority order)							
1)	Administrative Case Tracking System (ACTS) Ongoing Annual Maintenance Costs	$250,000	$250,000	0.0	Yes	Yes	$250,000
Agency Rider Requests Not Included							
1)	Amend Rider 7, Billing Rate for Workload, to remove rider reference to the Hearing Activity Report (HARP).	-	-	-	No	No	-
TOTAL Items Not Included in Recommendations		**$250,000**	**$250,000**	**0.0**			**$250,000**

State Office of Administrative Hearings
Appendices - House

Table of Contents		
Appendix	**Appendix Title**	**Page**
A	Funding Changes and Recommendations by Strategy	7
B	Summary of Federal Funds	*
C	FTE Highlights	8

* Appendix is not included - no significant information to report

State Office of Administrative Hearings
Funding Changes and Recommendations by Strategy - House -- ALL FUNDS

Strategy/Goal	2020-21 Base	2022-23 Recommended	Biennial Change	% Change	Comments (Optional)
CONDUCT HEARINGS A.1.1	$19,138,775	$18,389,979	($748,796)	(3.9%)	
CONDUCT ALT DISPUTE RESOLUTION A.2.1	$495,970	$492,474	($3,496)	(0.7%)	
Total, Goal A, ADMINISTRATIVE HEARINGS	**$19,634,745**	**$18,882,453**	**($752,292)**	**(3.8%)**	
INDIRECT ADMINISTRATION B.1.1	$3,597,278	$3,569,570	($27,708)	(0.8%)	
Total, Goal B, INDIRECT ADMINISTRATION	**$3,597,278**	**$3,569,570**	**($27,708)**	**(0.8%)**	
Grand Total, All Strategies	**$23,232,023**	**$22,452,023**	**($780,000)**	**(3.4%)**	

State Office of Administrative Hearings
FTE Highlights - House

Full-Time-Equivalent Positions	Expended 2019	Estimated 2020	Budgeted 2021	Recommended 2022	Recommended 2023
Cap	123.0	123.0	123.0	119.0	119.0
Actual/Budgeted	112.8	110.0	123.0	NA	NA

Schedule of Exempt Positions (Cap)					
Chief Administrative Law Judge, Group 5 ($180,000)	$180,000	$180,000	$180,000	$180,000	$180,000

Notes:

a) State Auditor's Office is the source for the FY 2019 and FY 2020 annual average (actual) FTE levels.

b) The State Auditor's Office Report, Executive Compensation at State Agencies (Report 20-706, August 2020), indicates a market average salary of $181,524 for the Chief Administrative Law Judge position at SOAH. The agency is not requesting any changes to its exempt position.