

**Library Archives Commission
Summary of Budget Recommendations - House**

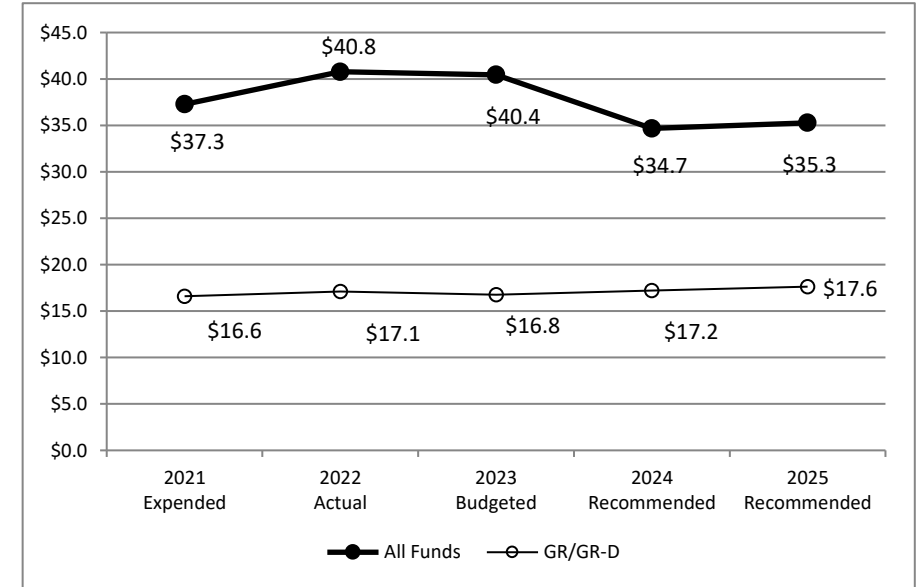
Page I-87

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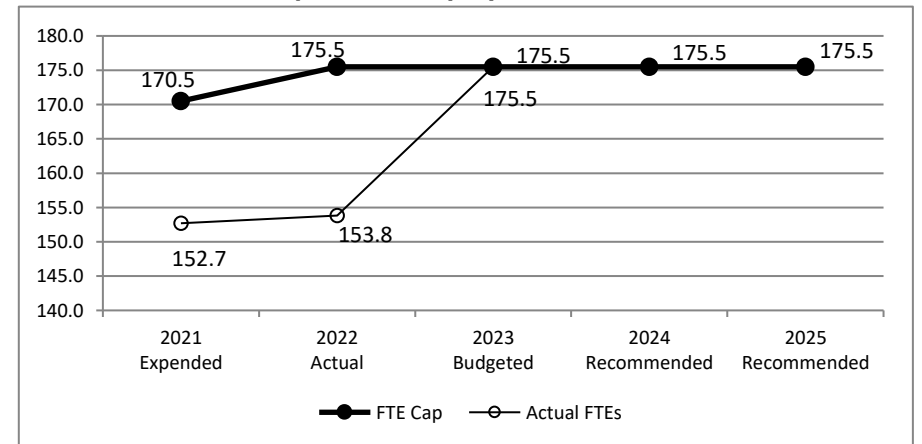
Method of Financing	2022-23 Base	2024-25 Recommended	Biennial Change (\$)	Biennial Change (%)
General Revenue Funds	\$33,869,465	\$34,846,848	\$977,383	2.9%
GR Dedicated Funds	\$0	\$0	\$0	0.0%
<i>Total GR-Related Funds</i>	<i>\$33,869,465</i>	<i>\$34,846,848</i>	<i>\$977,383</i>	<i>2.9%</i>
Federal Funds	\$30,739,355	\$22,689,024	(\$8,050,331)	(26.2%)
Other	\$16,616,921	\$12,419,062	(\$4,197,859)	(25.3%)
All Funds	\$81,225,741	\$69,954,934	(\$11,270,807)	(13.9%)

	FY 2023 Budgeted	FY 2025 Recommended	Biennial Change	Percent Change
FTEs	175.5	175.5	0.0	0.0%

Historical Funding Levels (Millions)



Historical Full-Time-Equivalent Employees (FTEs)



The bill pattern for this agency (2024-25 Recommended) represents an estimated 100.0% of the agency's estimated total available funds for the 2024-25 biennium.

Library and Archives Commission
Summary of Funding Changes and Recommendations - House

Funding Changes and Recommendations for the 2024-25 Biennium compared to the 2022-23 Base Spending Level (in millions)	General Revenue	GR-Dedicated	Federal Funds	Other Funds	All Funds	Strategy in Appendix A
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SIGNIFICANT Funding Changes and Recommendations (each issue is explained in Section 3 and additional details are provided in Appendix A):

A) Decrease of \$8,349,045 in Federal Funds primarily due to expenditure of one-time American Rescue Plan Act (ARPA) funds for digital library services.	\$0	\$0.0	(\$8.3)	\$0.0	(\$8.3)	A.1.1, A.2.1, B.1.1, D.1.1
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OTHER Funding Changes and Recommendations (these issues are not addressed in Section 3 but details are provided in Appendix A):

B) Decrease of \$85,229 in General Revenue due to the expenditure of balances carried forward from fiscal year 2021 to the 2022-23 biennium for the capital projects at the Sam Houston Regional Library and Research Center.	(\$0.1)	\$0.0	\$0.0	\$0.0	(\$0.1)	B.1.1
C) Decrease of \$214,830 in General Revenue due to the expenditure of balances carried forward from fiscal year 2021 to the 2022-23 biennium for the Texas Digital Archive capital project.	(\$0.2)	\$0.0	\$0.0	\$0.0	(\$0.2)	B.1.1
D) Total decrease of \$4,197,859 in Other Funds, including: -Decrease of \$2,331,131 in TexShare and TexQuest membership fees due to expenditure of balances in the 2022-23 biennium. -Decrease of \$916,732 in records storage and imaging fees due to the expenditure of balances in the 2022-23 biennium. -Decrease in \$949,996 in donations and gifts primarily for the Talking Book Program, lease for cell tower at the Shoal Creek Records Center, and license plate balances.	\$0.0	\$0.0	\$0.0	(\$4.2)	(\$4.2)	All Strategies
E) Increases of \$1,255,465 million in General Revenue and \$298,714 in Federal Funds 118 for the statewide salary adjustments and \$21,977 in General Revenue for an increase in the Executive Director exempt salary (also see page 10).	\$1.3	\$0.0	\$0.3	\$0.0	\$1.6	D.1.1, E.1.1

TOTAL SIGNIFICANT & OTHER Funding Changes and Recommendations (in millions)	\$1.0	\$0.0	(\$8.0)	(\$4.2)	\$11.2	As Listed
<i>SIGNIFICANT & OTHER Funding Increases</i>	\$1.3	\$0.0	\$0.3	\$0.0	\$1.6	As Listed
<i>SIGNIFICANT & OTHER Funding Decreases</i>	(\$0.3)	\$0.0	(\$8.3)	(\$4.2)	(\$12.8)	As Listed

NOTE: Totals may not sum due to rounding.

**Library and Archives Commission
Selected Fiscal and Policy Issues - House**

1. Repairs and Improvements at the Sam Houston Regional Library and Research Center.

The agency has received \$1.0 million in General Revenue funding for repairs and improvements at the Sam Houston Regional Library and Research Center for several biennia. For the current biennium, the agency is using the funds to repair the Center and historical homes that are part of the property. Most of the projects have been contracted through the Texas Facilities Commission and have now been amended in the current biennium due to cost increases related to supplies, labor, and supply chain issues and delays. In the previous and current biennium, the agency has used funds toward replacement of the HVAC system in the Center building. For the current biennium, the funding also provides for installation of a fire suppression system in rooms where the Center's historic artifacts and historic court records are stored, asbestos abatement in the Center building, and replacement of flooring and cabinetry in the impacted areas.

Recommendations include maintaining the \$1.0 million in General Revenue funding based on proposed new projects and adding reporting requirements for the agency to provide semi-annual updates on these projects and corresponding budgets. The funding for the 2024-25 biennium would be used for some of the projects that have been deferred due to the increased costs on prior and current projects. These include:

- Repairing the elevator in the Jean and Price Daniel Home and Archives, which is currently inoperable according to the agency and prevents accessibility to the second floor during tours; renovating the main building's restrooms to ensure ADA accessibility; and installing code-compliant eyewash stations.
- Installing ADA accessible entrances for five historic buildings.
- Providing structural stabilization of the 1883 Norman House.
- Completing non-structural, but critical, repairs to the Center's six historical buildings, such as roof and deteriorated interior window, door, flooring, and wall repairs; creating interpretive signage for historical buildings to allow for self-guided tours; replacing landscaping due to storm damage; and cleaning and sealing outdoor walkways to prevent potential injuries from slips and/or falls.
- Constructing an outdoor space that will provide seating for educational events and meal space for school and other groups touring the Center's campus.
- Creating a display area for the mid-19th century Mary Conley steamship boiler that exceeds the size of storage and display space within any on-site buildings.

2. Archival & Record Storage Expansion.

The agency for the last several biennia has requested funding for additional archival storage needs. The agency worked with the Texas Facilities Commission (TFC) to determine cost estimates for a 60,000 square foot addition to the State Records Center at Shoal Creek in Austin and alternatively, a new 190,000 square foot facility in Pflugerville, TX to replace the current records center and provide the additional archival storage space. As indicated in Article IX, Section 17.17 of Senate Bill 1, as introduced, the intention is to include \$210.0 million in the supplemental appropriations bill to TFC for the construction of a new facility in Pflugerville to replace the Shoal Creek records center and address additional archival storage needs. The amount is based on TFC's estimates from July 2022. The supplemental appropriation would appropriate proceeds from the sale of the Shoal Creek building to defray the construction cost. The agency has modified their request to support the construction of a new facility in coordination with TFC.

3. Update on ARPA Funds.

The agency was appropriated \$8.3 million in one-time American Rescue Plan Act (ARPA) funds, administered by the federal Institute for Museum and Library Services (IMLS). The agency established new grant programs to assist communities with access to broadband and technology updates. The agency also used ARPA funds to waive a portion of fiscal year 2022 TexShare membership fees for shared e-resources for libraries. According to the agency, the pandemic-related shortages in materials and extreme challenges to staffing levels, procurement of resources and deployment of grant funds took much longer than expected. The agency requested an extension for the use of ARPA funds from IMLS and was granted an extension until May 30, 2023.

**Library and Archives Commission
Rider Highlights - House**

Modification of Existing Riders

2. **Capital Budget.** Recommendations include amounts for the following projects:
 - **Sam Houston Regional Library and Research Center – Repairs and Improvements.** Project maintained with continued funding of \$1,000,000.
 - **PC Replacement.** Project continued at a \$399,985, a decrease of \$153,716 from the 2022-23 biennium.
 - **Texas Digital Archive.** Project continued at a \$270,000, a decrease of \$71,400 from the 2022-23 biennium.
 - **Library Collection Materials and Public Access Information Resources.** Project continued at \$27,225,076, a decrease of \$1,496,137 from the 2022-23 biennium.
 - **Data Center Consolidation.** Funding updated to \$683,248, a decrease of \$170,322 from the 2022-23 biennium.
3. **Appropriation of Receipts and Unexpended Balances: Imaging and Storage Fees.** Rider revised to reflect estimates for balances and receipts of Imaging and Storage Fees (Appropriated Receipts and Interagency Contracts).
5. **Appropriation of Receipts and Unexpended Balances of TexShare Membership Fees and Reimbursements.** Rider revised to reflect estimates for balances and receipts of TexShare and TexQuest membership fees (Appropriated Receipts and Interagency Contracts).
6. **Unexpended Balances of Sam Houston Regional Library and Research Center – Repairs and Improvements.** Rider revised to add semi-annual reporting requirement to provide Legislative Budget Board with information on projects and related expended and budgeted costs.

Deleted Riders

9. **Unexpended Balances: Library Innovation Zone Grant.** The rider directed one-time grant funds for the purpose of enhancing a library with an innovation zone. These one-time grant funds were disbursed in the 2020-21 biennium.

**Library and Archives Commission
Items Not Included in Recommendations - House**

		2024-25 Biennial Total			Information Technology Involved?	Contracting Involved?	Estimated Continued Cost 2026-27
		GR & GR-D	All Funds	FTEs			
Agency Exceptional Items Not Included (in agency priority order)							
1)	Equity Pay Increases for Staff Retention and Continuity of Operations. Request to increase salaries to retain staff in key areas like business operations.	\$2,367,294	\$2,367,294	0.0	No	No	\$2,367,294
2)	Agency Information Technology and Security Enhancements. Request for salary funding for three new positions (Security Analyst, System Administrator, and Property Manager). The request would increase the FTE cap by 2.0 FTEs and the agency would repurpose an existing FTE for one of the three positions, but the agency is requesting funding for all three positions. The request also includes \$108,000 for the 2024-25 biennium to increase the speed of broadband service to all facilities.	\$848,518	\$848,518	2.0	Yes	Yes	\$848,518
3)	Recruit and Retain Staffing to Ensure Continuity of Critical Business Operations. Request to increase staffing in business operational areas. The request would increase the FTE cap by 5.0 FTEs for a Budget Analyst, Purchaser, Attorney, E-Learning Developer and Property Manager.	\$989,126	\$989,126	5.0	No	No	\$989,126
4)	Library IT Support and Broadband Readiness. Request to provide IT support to smaller libraries to ensure library equipment is maintained and systems are updated so that libraries are able to fully utilize broadband networks. TSLAC would contract with a single vender to provide technology support for eligible libraries across the state. This would include rural libraries and libraries serving populations under 12,000.	\$4,400,000	\$4,400,000	0.0	Yes	Yes	\$4,400,000
5)	Request to construct a new facility for storage of state archival records, materials, and artifacts. Construction of the new facility would replace the existing Shoal Creek building.	\$210,000,000	\$210,000,000	0.0	No	Yes	\$210,000,000
TOTAL Items Not Included in Recommendations		\$218,604,938	\$218,604,938	7.0			\$218,604,938

**Library and Archives Commission
Appendices - House**

Table of Contents		
Appendix	Appendix Title	Page
A	Funding Changes and Recommendations by Strategy	7
B	Summary of Federal Funds	*
C	FTE Highlights	10

** Information is included in the presentation section of the packet

Library & Archives Commission
Funding Changes and Recommendations by Strategy - House -- ALL FUNDS

Strategy/Goal	2022-23 Base	2024-25 Recommended	Biennial Change	% Change	Comments
LIBRARY SUPPORT SERVICES A.1.1	\$54,986,513	\$45,495,499	(\$9,491,014)	(17.3%)	Recommendations include: 1) \$164,000 decrease in General Revenue due to the transfer of funding for 1 FTE to Strategy D.1.1 Indirect Administration to fund an additional purchaser to assist with additional procurements related to the exceptional item project and increase federal funds. Funds also transferred to SLRM C.1.1 to fund General Information Analyst positions currently funded with IAC. 2) \$161,551 decrease in Federal Funds from the Library Service and Technology Act (LSTA) grant. Funds were reallocated to B.1.1 for the Archives program 3) \$6,812,874 decrease in federal ARPA funds. Funds were used primarily to provide grants to libraries related to digital resources. 4) \$2,331,131 decrease in Other Funds due to balances of TexShare membership fees (Appropriated Receipts and Interagency Contracts) expended in 2022-23 biennium. 5) \$21,458 decrease due to unexpended balances of license plate revenues carried forward from fiscal year 2021 to the 2022-23 biennium and expended.
DISABLED SERVICES A.2.1	\$6,568,863	\$4,916,534	(\$1,652,329)	(25.2%)	Recommendations include: 1) \$100,000 decrease in General Revenue due to reallocation of funds to Strategy D.1.1. 2) \$2,619 increase in Federal Funds 118 from LSTA allocations 3) \$750,000 decrease in federal ARPA funds used for the purchase of digital devices for patrons to use for downloading content and to fund a digital literacy specialist to provide assistance to patrons in setting up and using digital devices. 4) \$804,948 decrease in balances of Appropriated Receipts used for the purchase of additional content in large print and Braille formats.
Total, Goal A, DELIVERY OF SERVICES	\$61,555,376	\$50,412,033	(\$11,143,343)	(18.1%)	

Library & Archives Commission
Funding Changes and Recommendations by Strategy - House -- ALL FUNDS

Strategy/Goal	2022-23 Base	2024-25 Recommended	Biennial Change	% Change	Comments
PROVIDE ACCESS TO INFO & ARCHIVES B.1.1	\$7,719,289	\$7,045,035	(\$674,254)	(8.7%)	Recommendations include: 1) \$300,059 decrease in General Revenue due to unexpended balances that were carried forward from the 2020-21 biennium and budgeted for the 2022-23 biennium for the Sam Houston Regional Library and Research Center and Texas Digital Archives capital projects. 2) \$154,085 increase in federal LSTA funds available due to savings in the 2022-23 biennium resulting from available ARPA funds. 3) \$497,000 decrease in federal ARPA funds expended on digital content and purchase of new replacement digitization equipment. 4) \$31,280 decrease in Appropriated Receipts and Interagency Contracts from fees and donations.
Total, Goal B, PUBLIC ACCESS TO GOV'T INFORMATION	\$7,719,289	\$7,045,035	(\$674,254)	(8.7%)	
MANAGE STATE/LOCAL RECORDS C.1.1	\$5,903,114	\$5,091,072	(\$812,042)	(13.8%)	Recommendations include a decrease of \$789,405 from records storage and imaging fees (Appropriated Receipts and Interagency Contracts) and \$22,637 in donations from the leasing of space for a cell tower at the records center. The decrease is due to expenditure of balances carried forward from fiscal year 2021 to the 2022-23 biennium.
Total, Goal C, MANAGE STATE/LOCAL RECORDS	\$5,903,114	\$5,091,072	(\$812,042)	(13.8%)	
INDIRECT ADMINISTRATION D.1.1	\$6,047,962	\$5,852,615	(\$195,347)	(3.2%)	Recommendations include: 1) \$300,219 decrease in Federal Funds due to one-time ARPA grant. 2) \$264,000 increase in General Revenue due to reallocation of funding from Strategies A.1.1 and A.2.1. 3) \$15,895 increase due to federal LSTA funds transferred from other strategies for internal audit services and other eligible services. 4) \$69,673 decrease in Appropriated Receipts (AR) due to expenditure of gift funds. 5) \$127,327 decrease in Interagency Contracts (IAC) due to the expenditure of balances from records imaging and storage fees. 6) \$21,977 increase in funding provided in General Revenue for the Executive Director salary adjustment.
Total, Goal D, INDIRECT ADMINISTRATION	\$6,047,962	\$5,852,615	(\$195,347)	(3.2%)	

Library & Archives Commission
Funding Changes and Recommendations by Strategy - House -- ALL FUNDS

Strategy/Goal	2022-23 Base	2024-25 Recommended	Biennial Change	% Change	Comments
SALARY ADJUSTMENTS E.1.1	\$0	\$1,554,179	\$1,554,179	100.0%	Funding includes \$1,255,465 in General Revenue and \$298,714 in Federal Funds for statewide salary adjustments.
Total, Goal E, SALARY ADJUSTMENTS	\$0	\$1,554,179	\$1,554,179	100.0%	
Grand Total, All Strategies	\$81,225,741	\$69,954,934	(\$11,270,807)	(13.9%)	

**Library and Archives Commission
FTE Highlights - House**

Full-Time-Equivalent Positions	Expended 2021	Actual 2022	Budgeted 2023	Recommended 2024	Recommended 2025
Cap	170.5	175.5	175.5	175.5	175.5
Actual/Budgeted	152.7	153.8	175.5	NA	NA

Schedule of Exempt Positions (Cap)					
Director-Librarian, Group 5	\$148,197	\$148,197	\$148,197	\$155,523	\$162,848

Notes:

- a) The State Auditor's Office Report, Executive Compensation at State Agencies (Report 22-706, Aug. 2022), indicates a market average salary of \$162,848 for the Director-Librarian position at the Texas State Library and Archives Commission.
- b) The State Auditor's Office is the source of the FY 2021 and FY 2022 annual average (actual) FTE levels.